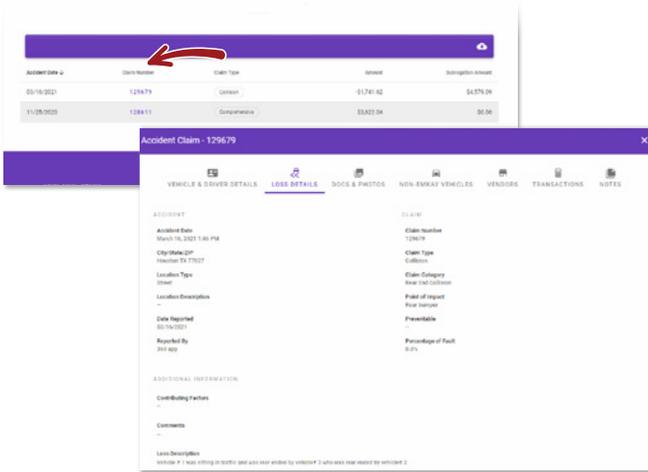




## Accident History

Quickly view the complete accident history of a vehicle as well as the details of individual claims.

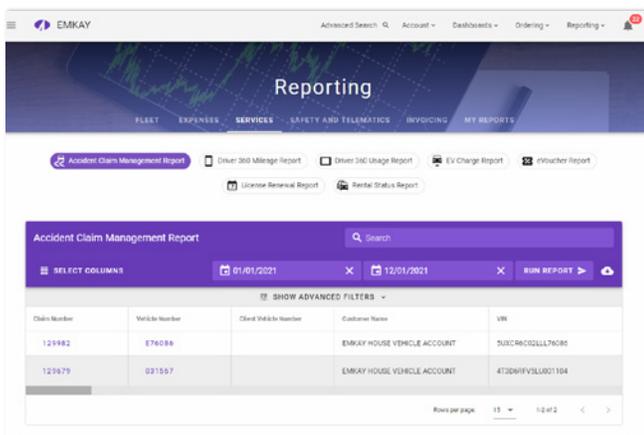
- Select the Vehicle Dashboard from the Dashboards tab of the main menu
- Search for the vehicle by vehicle number, driver last name, plate or last 8 of the VIN
- Select the Accident tab from purple bar at the bottom of the page
- Choose and view all accident claims that have been opened for the vehicle
- Click a claim number to view details that include loss information, documents and photos, transactions associated with repair and full access to all notes on the claim.



## Claim Status Report

Create a report to view the claim status and details for a specified date range.

- Select Fleet Reports from the Reporting tab of the main menu
- Select the Services tab and choose Accident Claim Management Report
- Input the date range you would like to search and choose Run Report



continue from Claim Status Report

- Once generated, the fields in the report can be reordered or removed from the report by selecting Select Columns from the purple header
- If needed, narrow your search by year, make, model and cost center by selecting Show Advanced Filters from the header
- To download the report into Excel, select the cloud with the downward facing arrow from the right side of the purple header

## Driver 360 App

Accidents can be stressful, but reporting one on the Driver 360 App has never been easier.

- Select main menu
- Select accident tab and choose Report an Accident
- Fill in all of the details of the accident including location, police report details, and pictures

